

POLIC'	Y &	PROC	CEDL	JRE
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SERIES # 704

PAGE 1 OF 4

SUBJECT

SEARCH AND SEIZURE OF COMPUTERS AND OTHER ELECTRONIC DEVICES

10/27/16

OVERSIGHT Investigations

DISTRIBUTION ALL MANUALS

AMENDS/SUPERSEDES/CANCELS P&P 704 dated 12/02/14.

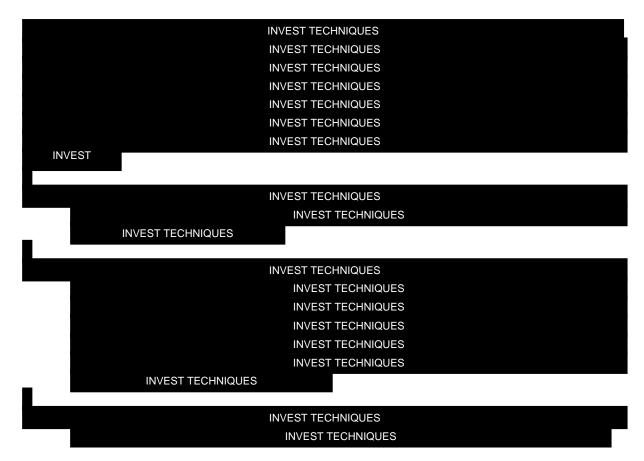
I. PURPOSE:

The purpose of this policy is to establish guidance for seizing/recovering information from computers and other electronic related equipment.

II. POLICY:

Computers and digital media are increasingly involved in unlawful activities. The computer or other electronic device may be contraband, fruits of the crime, a tool of the offense, or a storage container holding evidence of the offense. Officers should adhere to all guidelines and laws governing search and seizure as set forth by applicable law and departmental policies.

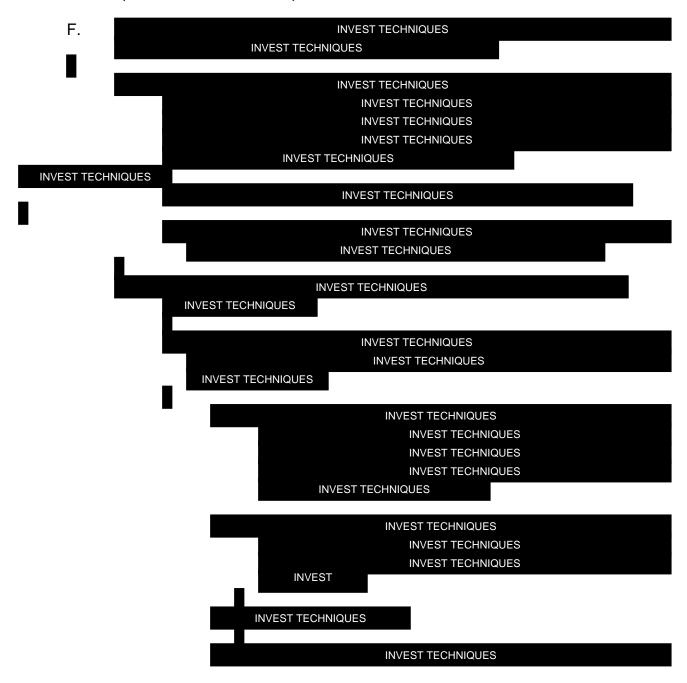
III. PROCEDURE:





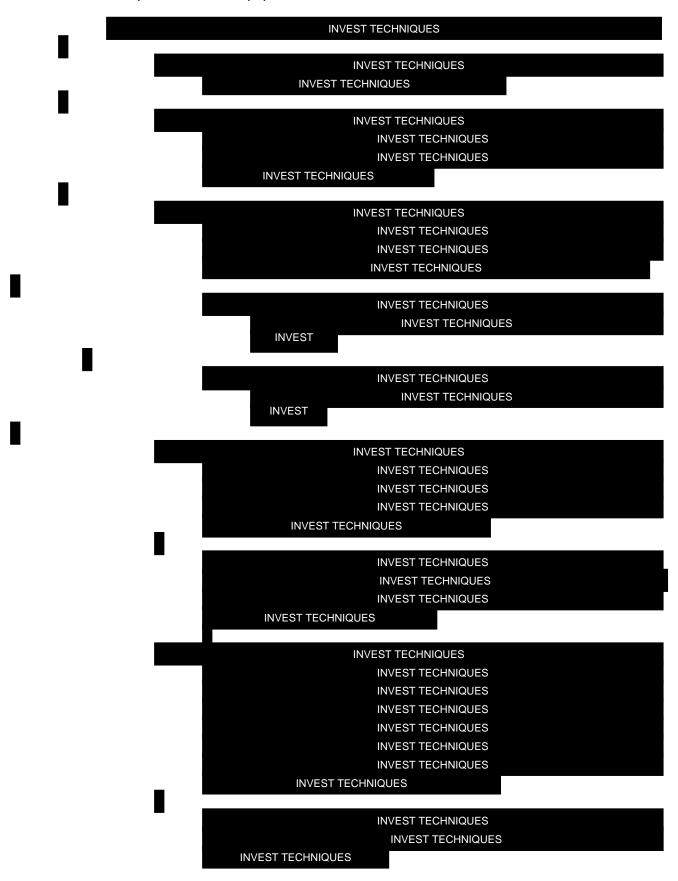
APPROVED: CHIEF OF POLICE INVEST TECHNIQUES
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- D. For purposes of this policy, a computer is defined as a high-speed electronic device that processes, retrieves and stores programmed information. These devices usually consist of a CPU, external drive server, keyboard, monitor, and most often printers.
- E. Computer-related equipment and peripherals can be defined as zip drives, external drives (CD ROMS, etc.), diskettes, scanners, microphones, external speakers, and other components.



G. The Forensic Unit supervisor will be notified when anticipating the seizure of

computer-related equipment.



f. The computer and its peripherals are now ready to be collected and packaged.



ALL REQUESTS FOR SUPPORT WILL BE APPROVED BY THE INVESTIGATIVE SERVICES UNIT COMMANDER AND COORDINATED THROUGH THE FORENSICS UNIT COMMANDER.

Redaction Date: 9/28/2022 12:56:03 PM

Redaction Log

Total Number of Redactions in Document: 14

Redaction Reasons by Page

Page	Reason	Description	Occurrences
1	INVEST TECHNIQUES	The identity of a victim witness or undercover officer and/or investigative techniques and procedures has been redacted pursuant to Va. Code §2.2-3706(B)(10).	1
2	INVEST TECHNIQUES	The identity of a victim witness or undercover officer and/or investigative techniques and procedures has been redacted pursuant to Va. Code §2.2-3706(B)(10).	3
2			1
3	INVEST TECHNIQUES	The identity of a victim witness or undercover officer and/or investigative techniques and procedures has been redacted pursuant to Va. Code §2.2-3706(B)(10).	3
4	INVEST TECHNIQUES	The identity of a victim witness or undercover officer and/or investigative techniques and procedures has been redacted pursuant to Va. Code §2.2-3706(B)(10).	5
4			1

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Redaction Reasons by Exemption

Reason	Description	Pages (Count)
		2(1) 4(1)
INVEST TECHNIQUES	The identity of a victim witness or undercover officer and/or investigative techniques and procedures has been redacted pursuant to Va. Code §2.2-3706(B)(10).	1(1) 2(3) 3(3) 4(5)